

Photograph Submission Policy

All photos submitted for the City website are subject to approval. There is a maximum entry of six photos per photographer.

ALL PHOTOS MUST BE RECEIVED BY OCTOBER 22,2016

Photos that are submitted must:

- Have been taken in Hendersonville, Tennessee
- Be unique and original and does not infringe upon any copyright or patent.
- Photos must not have any embedded captions, words, watermarks or photographer's name on the image.
- Images should be at least 300 dpi (dots/pixels per inch) which requires the original photo not be smaller than 8 inches wide x 10 inches high (2400 x 3000 pixels). Acceptable file formats are PNG and JPG.
- Be appropriate for posting on a government website.

Submit your photos (NO LATER THAN 10/22/2016) by email to photos@hvilletn.org with the following criteria:

1. On the email subject line: Photo for website
2. In the email message area (body) enter:
 - a. First and last name of submitter(s):
 - b. Contact phone number:
 - c. Email address(es):
 - d. Date and location where the photo was taken:
3. The photo must be renamed as follows: first and last name of photographer, and an entry number (1-6). For instance, if John Doe entered one photograph he took in jpg format, his photo would be named: johndoe1.jpg.
4. By submitting photos, the contestant acknowledges and agrees to the terms of the Photo Submission Agreement (read terms below). If your photo is selected, an email will be sent to the email address in 2c (above) for verification and acceptance of agreement. Only photos that have been acknowledged/verified through email will be eligible for the website.
5. The City will add the photographer's photo credit to any image it uses, using a standard format.

Photo Submission Agreement:

1. Those who submit photographs acknowledge that they have secured all required releases, consents, and parental permissions (for photos of children under 18). It is the responsibility of the individual making the submission to acquire the appropriate authorizations. The City of Hendersonville is not responsible for any submissions that require a photo release.
2. By submitting a photograph, the submitter warrants to CITY that he/she has lawful ownership rights to the PHOTO and acknowledges that once submitted, the PHOTO becomes the property of the CITY.
3. The PHOTO is the result of submitter's sole artistic efforts unless otherwise stated above as a collaboration.
4. The PHOTO is unique and original and does not infringe upon any copyright or patent.

In compliance with the Americans with Disabilities Act, this document is available in alternate formats by contacting the City of Hendersonville at 615/822-1000.