

Checklist for Rezoning to Planned Development and for Approval of Preliminary Development Plan

Project Name		
Project Location (street and nearest cross street)		
Tax Map	Group	Parcel
Owner		Surveyor/Engineer
Phone		Phone
Developer		Project Number (office use only)
Phone		

Required Information

Yes	No	N/A*	
			name of the development
			scale
			north arrow
			name and address of the owner(s)
			name and address of the developer (if different from owner)
			name and address of person preparing the plan
			proposed zoning
			listing of proposed allowable uses in each proposed zoning district
			zoning of adjacent properties
			names of adjoining property owners of record or names of adjoining developments
			location of property
			size of area to be included in project
			transportation routes including streets, driveways, sidewalks, and pedestrian ways
			location of off-street parking and loading areas
			location of proposed buildings
			approximate dimensions of proposed structures, including height and bulk
			building setback lines
			notation of the use of each proposed building
			notation of the number of dwelling units in each building
			estimated density allocated to parts of the project
			estimated population allocated to parts of the project
			reservations for public uses including schools, parks and open spaces
			notation as to ownership/maintenance of open space
			landscape/amenities plan for open space
			general means of the disposition of sanitary waste and stormwater
			tabulation of the land area to be devoted to various uses and activities and overall densities
			notation as to the nature of the landholder's interest in the land proposed to be developed and a written statement of concurrence from all parties having a beneficial interest in the affected property

Project Name		
		the substance of covenants, grants of easements, or other restrictions to be imposed upon the land, buildings, and structures including proposed easements for publi utilities
		a stage development schedule, setting forth when the landholder(s) intends to commence construction and a completion period
		when it is proposed that the Final Master Development Plan will be submitted in stages, a schedule of submission thereof

Additional items:

I do hereby submit the attached Preliminary Master Development Plan for review and recommendation by the Hendersonville Regional Planning Commission. The appropriate number of copies of the plan have been provided, I have reviewed the above checklist and do believe that all the information required has been presented.

Signature of Individual Submitting Plan

*Any items checked Not Applicable by the submitter that are deemed applicable by city staff will result in the entire submittal being rejected as incomplete. If in doubt about the applicability of a particular item, contact the Staff Planner or City Engineer.

PLEASE NOTE: NO PLAN WILL BE REVIEWED UNTIL ALL INFORMATION REQUIRED IS PRESENTED IN A FULL AND COMPLETE MANNER.